



DOOR City Director

APPLICATION FOR EMPLOYMENT

Mail your application to:
Mennonite Mission Network
ATTN: Human Resources
1601 Beardsley
PO Box 370
Elkhart, IN 46515-0370

In which DOOR city are you interested in working?

Submitted for: Atlanta Chicago Denver Hollywood Miami San Antonio

Expected Salary Range \$ _____

General Information (Please print or type)

Name: _____ Date: _____

Present Address

Address _____ / _____

Phone (____) _____ E-mail _____

Permanent if other than above

Address _____ / _____

Phone (____) _____ E-mail _____

Are you a US Citizen? _____

Can you provide proof?

If no, do you have an alien registration card? _____ Card Number _____

Availability:

When would you be available to begin? _____

How long can you serve? _____

Please list the phone number where you can be contacted: (____) _____



Education & Ministry Experience

List all schools attended since high school:

<i>School</i>	<i>Location</i>	<i>Years Attended</i>	<i>Degree/Specialty</i>
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Church/Service/Ministry Experience:

<i>Position</i>	<i>Church/Organization</i>	<i>Location</i>	<i>Dates</i>	<i>Responsibilities</i>
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Faith Affiliations

Home Church: _____ Phone: (____) _____

Pastor or Assoc. Pastor: _____ Phone: (____) _____

Denominational affiliation: _____

Security:

Yes ____ No ____ Have you been convicted of, or served time for a felony in the past seven years?

Yes ____ No ____ If yes, would you be willing to discuss this matter during an interview?

Job Related Skills

Yes ____ No ____ Do you have a valid drivers license?

Yes ____ No ____ Have you been given a job description or had the requirements explained to you?

Yes ____ No ____ Do you understand these requirements?



Previous Employers

Most Recent Employer

Are you currently working for this employer? Yes No
If yes, may we contact? Yes No

Company Name

City/State/Zip

_____ to _____

Dates Employed

Job Title

Supervisor Name

Duties

Reason for Leaving

Phone Number

Fax Number

Second Most Recent Employer

Company Name

City/State/Zip

_____ to _____

Dates Employed

Job Title

Supervisor Name

Duties

Reason for Leaving

Phone Number

Fax Number



References

List the names and addresses of six people who know you well enough to judge your general character, motivation and employment record, who can evaluate your qualifications for the work in which you are interested. DO NOT include close relatives.

<i>Full Name</i>	<i>Address</i>	<i>Phone</i>	<i>Email</i>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____

QUESTIONS: (Please print or type your answers on an additional sheet of paper)

1. Do you consider yourself a Christian? What is your basis for this?
2. What is your motivation for service?
3. Why are you interested in becoming a DOOR City Director?
4. Many of our Discover participants are high school youth groups. How do you feel about working with youth from all over the country and from many different denominational backgrounds?
5. Our Dwell participants spend one year living in community – what skills do you bring in leading these teams of 4-6 participants for one year?
6. Name a strength you bring to working with youth and a challenge you may face working with them.
7. What skills/gifts will you bring to the DOOR program?
8. Do you have city experience? Describe your experience and how it has prepared you for work as a DOOR City Director
9. When you think of the city and urban life, what images come to your mind?
10. What thoughts do you have on our call as Christians to minister to the urban poor?
11. Additional Comments



Application Note:

This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. Please answer all appropriate questions completely and accurately. False or misleading statements during the interview and on this form are grounds for terminating the application process or, if discovered after employment, terminating employment. All qualified applicants will receive consideration without discrimination because of sex, marital status, race, age, creed, national origin, or the presence of disabilities. A felony conviction will not necessarily bar an application from employment. Affirmative action hiring may be requested by qualified applicants. Additional testing of job-related skills and for the presence of drugs in your body may be required prior to employment. After an offer of employment, and prior to reporting to work, you may be required to submit to a medical review. Depending on DOOR policy and the needs of the job, you may be required to complete a medical history form and may be required to be examined by a medical professional designated by DOOR.

Certification and Release

I certify that I have read and understand the applicant note on page one of this form and that the answers given by me to the foregoing questions and the statements made by me are complete and true to the best of my knowledge and belief. I understand that any false information, omissions or misrepresentations of facts called for in this application may result in rejection of my application or discharge at any time during my employment. I authorize DOOR and/or its agents, including consumer-reporting bureaus, to verify any of my background and hereby release any said persons, schools, companies and law enforcement authorities from any liability for any damage whatsoever for issuing this information. I also understand that the use of illegal drugs and/or alcohol, or possession of weapons is strictly prohibited during employment. If company policy requires, I am willing to submit to drug testing to detect the use of illegal drugs prior to and during employment.

Signature

Date

